



## Additional Information



“ We all work together, getting on and understanding each other ”

## Building Schools/Colleges for the Future (BSF)

Eltham Hill is one of five Greenwich schools which will be completely remodelled over the next few years to enable young women educated here to experience learning in a state of the art 21st century building.

### The College Day

Students should arrive by 8.30am for the normal college day which is from 8:35 to 14:50. Students have two breaks a day: 20 minutes in the morning and 30 minutes for lunch. The extra curricular programme is available from 14:50-15:50.

### Uniform

- College uniform is worn to encourage the development of self confidence, identity and pride in the college.
- All students are expected to wear the appropriate kit for Physical Education.
- College uniform and PE kit can be purchased through the college or from one of our suppliers.

### Attendance and Punctuality

A high standard of attendance and punctuality is vital if students are to be successful at Eltham Hill. If a student is not at College, they are missing vital learning. The links between high levels of attendance and attainment are well established. Parents/carers have a significant role to play in attendance matters. Please support your daughter arriving to college on time, every day, with the right equipment, and by making medical/other appointments outside the college day. Please note that we do not authorise holidays in college time.

## Communication between parents/carers and the college

Communication between parent/carers and the college is extremely important to us. We recognise that we are all working together to support our girls success and enjoyment of education. To that end, we endeavour to provide as many opportunities as possible to discuss your daughter's education and keep you informed about life in the college.

- At the beginning of the academic year, students are issued with a planner where they record their home learning and all important dates for their year. In addition, the planner provides an opportunity for parents/carers and staff to communicate with each other regarding any matter pertaining to the student's education. Please read and sign your daughter's planner every week.
- Every year group produces its own newsletter, every term, and the college also produces a whole college newsletter every term. This provides you with useful information about what is happening in the college as well as important dates for your diary.
- Our website and parent mail will allow us to communicate with you electronically. Please keep us informed of your email and mobile phone details.
- We have two parent/carers evenings annually to discuss your daughter's progress, one with her tutor and one with her subject teachers.
- Many opportunities to attend extra curricular events e.g. celebration of achievement, graduation, performing arts and PE events, welcome evening, etc.

## The Governing Body and Home School Association

Governors are responsible for the general running of the college. With the Principal, they promote high standards of educational achievement, ratify appointments, hear appeals and consider all strategic developments affecting the college. Governors are made up of elected parents and staff, Local Authority and local community representatives.

The Home School Association organise many social and fundraising events to support the extended work of the college. It is made up of staff and parents. All welcome to join!

## College Policies

We are happy to provide you with the following Governors' Policies on request:

Admissions

Anti-Bullying

Assessment and Reporting

Attendance

Behaviour for Learning

Career Education & Guidance

Charges for College activities

College Journeys

Complaints Procedures

Curriculum

Drugs Education

Equal Opportunities, Race

Equality and Disability

Examination Entry

Gifted & Talented

- Health & Safety
- Healthy Eating
- Home Learning
- Internet use
- Personal, Social and Sex Education
- Safeguarding Children
- Religious Education
- Special Educational Needs
- Teaching & Learning
- Work Experience
- Work Related Learning